



AMERICAN LEGION POST 28
FACILITY RENTAL AGREEMENT
(Banquet Hall & Pavilion)

17934 Liming Lane
Triangle, Virginia 22172
(703) 221-2507

This Rental Agreement (“Agreement”) is entered into on this date.

Lessor: American Legion Post 28

Lessee (Renter): _____

1. FACILITY & EVENT DETAILS

Facility : Banquet Hall Pavilion Both

Event Type: _____

Event Date(s): _____

Event Time(s): _____ Estimated Attendance: _____

Food & beverage costs not included

2. RENTAL TERM

From: _____(Date) _____(Time)

To: _____(Date) _____(Time)

3. FEES & PAYMENT TERMS

Banquet Hall:

\$350 (Non-Members) / \$250 (Members) – **4 hours** unless otherwise specified herein.

Deposit \$100.00 **Non-Refundable**.

Cleanup Fee: \$100 (\$50 if self-cleaned)

Pavilion:

\$500 (Non-Members) / \$400(Members) – **4 hours** unless otherwise specified herein.

\$50 per additional hour

Deposit \$100.00 **Non-Refundable.**

Cleanup Fee: \$150 (\$50 if self-cleaned)

A joint inspection will be conducted before and after use. The renter is responsible for any damages and must restore the facility to acceptable condition within 24 hours if required.

4. LIABILITY

American Legion Post 28 is not responsible for injuries, damages, or loss. Renter assumes full responsibility and agrees to indemnify the Post.

5. RESTRICTIONS

No public ticketed events allowed.

No firearms or illegal substances.

Alcohol requires VA ABC compliance.

Signatures

Lessor: _____ Date: _____

Lessee: _____ Date: _____